DOBCEL POLICY AND PROCEDURE OVERVIEW

Policy Title	DOBCEL Student Attendance Policy and Procedures
Procedure Title	DOBCEL Attendance Register Procedures
Accompanying Documents	N/A
Date	24 February 2021

Access the abovenamed document(s) via eSORT:
Compliance and Statutory Requirements Section – 2.4 Attendance Register and 4.6 Attendance Monitoring

Key changes

- No major changes to note – Name change and updated only to reflect DOBCEL as the Governing authority and CEB.
- The policy refers to the DOBCEL Planning the School Year policy. This policy was previously known as the Attendance Policy – and has now been updated to reflect the Governance changes. It will be rolled out to schools in coming weeks.

Action required – by 10 March 2021

- Upload the policy and procedure document DOBCEL Student Attendance Policy and Procedures to your school website. You do NOT need to upload the Attendance register procedures.
- Upload the Student Attendance Policy and Procedures and the DOBCEL Attendance Register Procedures to your own school eSORT Tree.
- Retire any previous documents and remove them from your website and intranet.
- Contact Sandra Harvey on 03 5337 7106 or sharvey@ceob.edu.au if you have any further queries.