

DOBCEL POLICY AND PROCEDURE OVERVIEW

Policy Title	DOBCEL Duty of Care Statement
Procedure Title	N/A
Accompanying Documents	Template School Duty of Care Policy
Date	24 February 2021

Access the abovenamed document(s) via eSORT:

Compliance and Statutory requirements – Section A 4.1 Care, Safety and Welfare of Students

Key changes

- The School Duty of Care Policy is not a 'new' policy. Some wording has changed from the original to ensure that school's meet VRQA requirements.
- The DOBCEL Duty of Care Statement is a new Document and outlines how the Board will meet its obligations as the Governing Authority.
- You will notice duplication between the Supervision Policy and Procedures and the Duty of Care Documents. These documents have been authorised by CECV and VRQA in this current format and must be used in the current formats until they are updated.

Action required – by 10 March 2021

- Download and contextualise the Template School Duty of Care Policy, editing only the green text. Before saving as a PDF, change the edited text to black text.
- Upload the policy to your school website.
- Upload both the School Policy and the DOBCEL Statement to your eSORT Tree (Section 4.1).
- Retire and remove any Duty of Care Policies from your website and intranet. Archive these to be available as an historical record if needed.
- Familiarise yourselves and staff with the DOBCEL Duty of Care Statement.
- Contact Sandra Harvey on 03 5337 7106 or sharvey@ceob.edu.au if you have any further queries.