

## Recovery of Fees and Levies for Primary and Secondary Schools

DOBCEL fees and levies are currently administered through Finance processing a manual accounts receivable invoice to schools to pass on levies and charges. To reduce the manual effort and simplify the current work processes DOBCEL will deduct these costs from the recurrent grants for Catholic Primary and Secondary schools. The charges will be recovered through the July grants on an annual basis. Levies will be calculated using the confirmed February enrolments and subtracted from the July grant prior to distribution to schools.

Levies for 2021 include, CEB Primary / Secondary Levies, Supplementary Capital Fund (SCF), DOBCEL Governance Levy, Workcover, Secondary Learning Diversity Levy, NATSIC, Technology, SIMON, insurance (Student Accident, Employment Practices & Professional Indemnity Insurance). Reimbursement for any incidental items will be levied to schools directly via an invoice.

Schools will receive a remittance advise detailing the nature of all charges deducted from the grants to enable schools to code levies and charges to the correct GL.

Please refer to the sample narrations below:

- 2021 AFS 0600 (ICON A/c 12000) GRG July
- 2021 July GRG distribution is as follows:
- Receipt into your bank Account -
- Record under AFS Code 2965 (ICON A/C 26025) Insurance general: DR
- Record under AFS Code 2965 (ICON A/C 26026) Professional Indemnity Insurance : DR
- Record under AFS Code 2695 (ICON A/C 26027) Directors & Officers Insurance : DR
- Record under AFS Code 2601 (ICON A/C 27003) Diocesan Levies: DR
- Record under AFS Code 2602 (ICON A/C 27006) Technology Levies : DR
- Record under AFS Code 5689 (ICON A/C 27005) Payments to Country Diocesan Capital Fund (SCF):DR
- Record under AFS Code 1970 (ICON A/C 21020) Workcover Insurance : DR
- Record under AFS Code 0600 (ICON A/C 12000) General Recurrent Grant: CR \$