



Signing into Culture Amp

How do I log on?

1. Click on www.cultureamp.com
2. Click on sign-in on the top right-hand side of page.
3. Enter in your details and click sign in.



C Culture Amp

Email

Password

Sign in

[Can't sign in?](#)

Sign in with Google

Sign in via SSO

Forgotten your password?

1. Click on can't sign in (under the blue sign-in button, pictured above).
2. Enter your work email address and click send recovery email (pictured below).
3. You will receive an email from ajones@ceob.edu.au via Culture Amp that will provide you with prompts to set a password.

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Can't sign in?

Don't worry – just enter your work email to get access to your account.

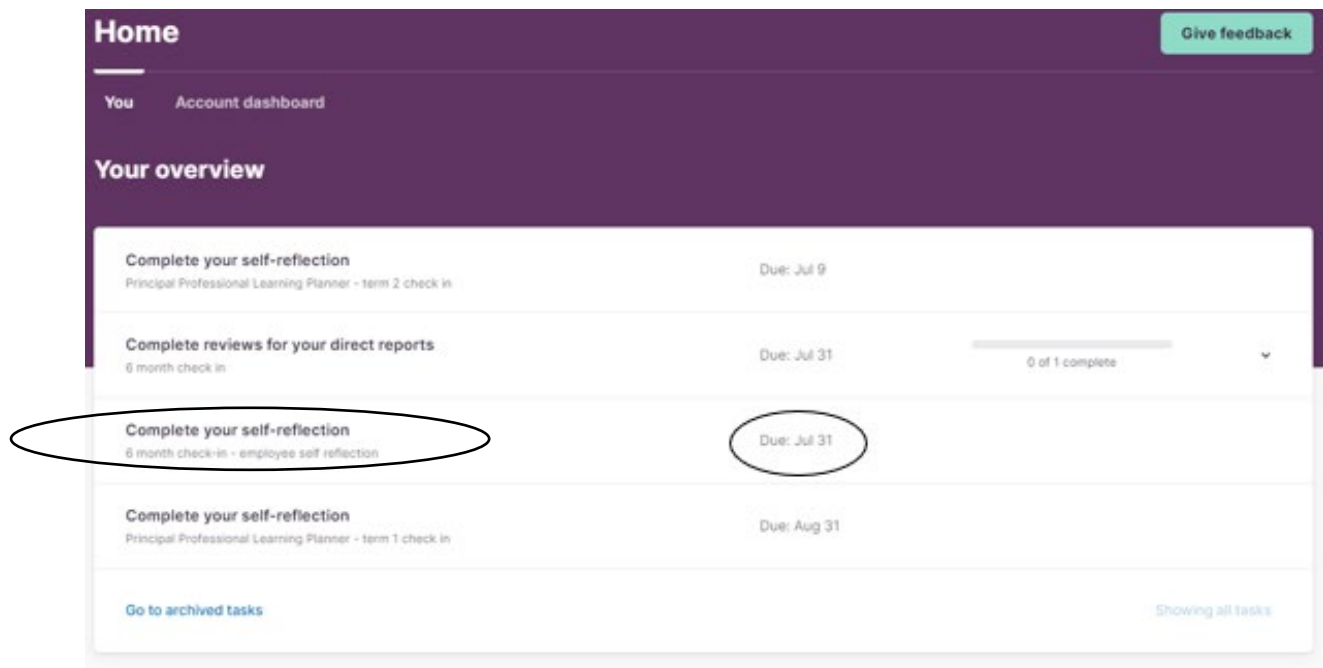
fmurphy@dobcel.catholic.edu

Send recovery email

[Cancel](#)

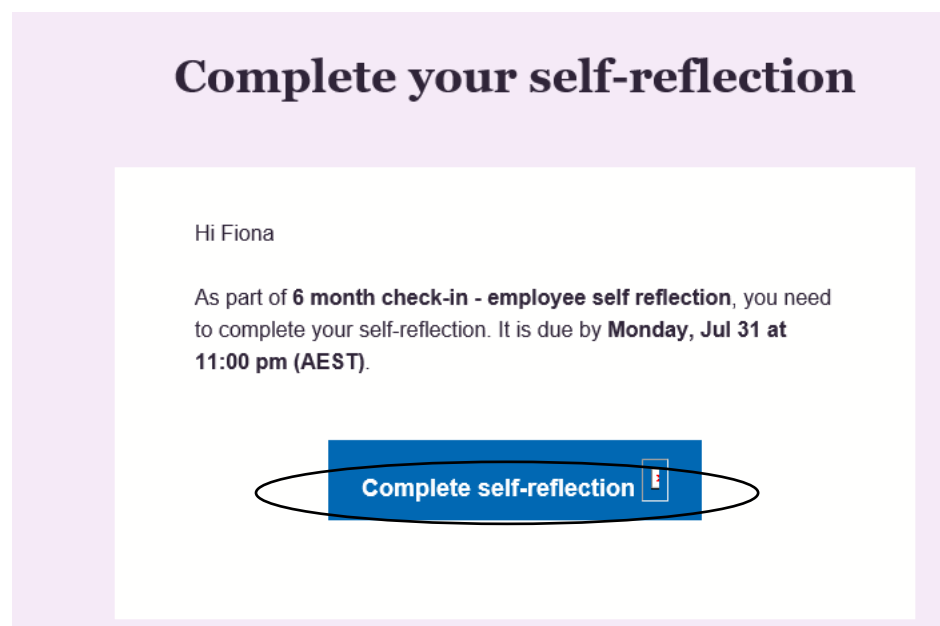
When you first log on you will land on the home page. The home page provides an overview of the Culture Amp options available. The overview will provide you with a list of any tasks that need to be completed.

Below is an example of an overview –

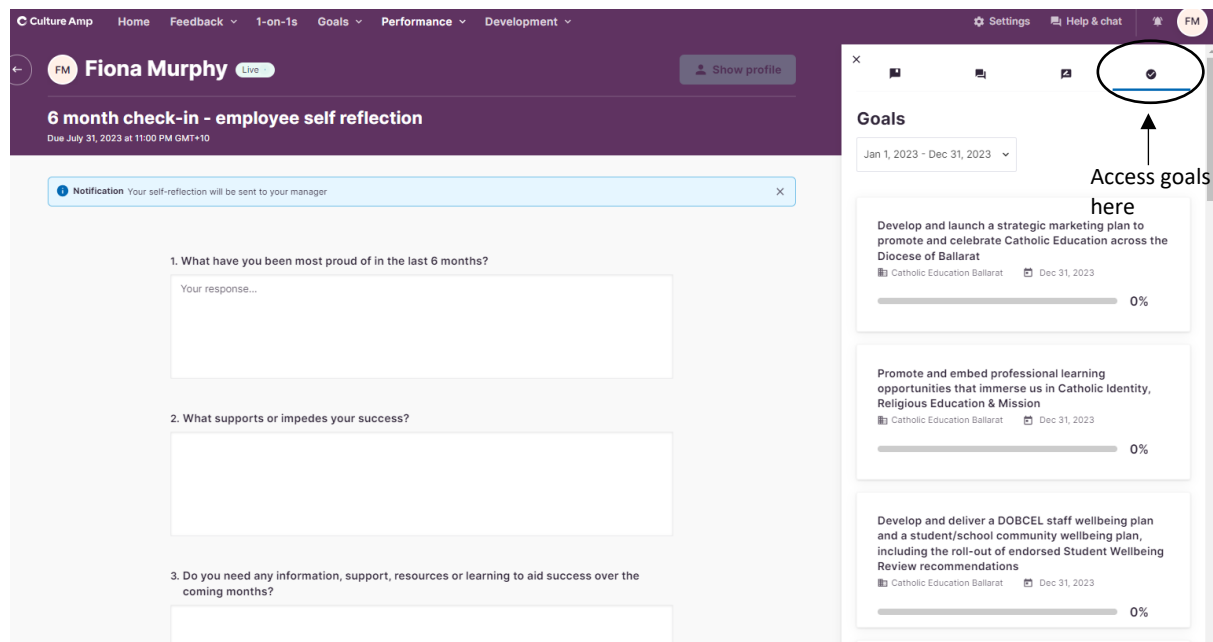


How do I complete my 6 month check-in?

1. When the 6-month template is assigned to your profile in Culture Amp you will receive an email to advise you that you can complete your reflection.
2. Click on the complete self-reflection button, which will take you directly into your check-in or alternatively access the check-in via the home page (pictured above).



Your template will look similar to the one below. The questions to respond to are listed on the main screen and the box on the right-hand side contains a number of tools that may currently contain no information (however, as we progress using Culture Amp, information will flow into these) but you can access a copy of your goals on the fourth tab (circled below).



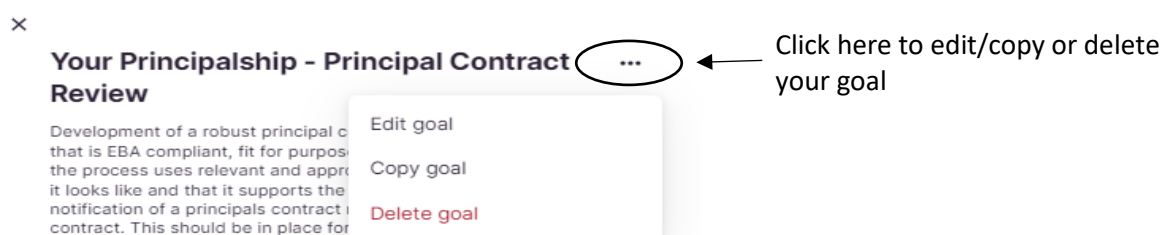
How do I align my goals to strategic priorities? –

You can click [here](#) to access a Culture Amp support article to link your goals or follow the below instructions.

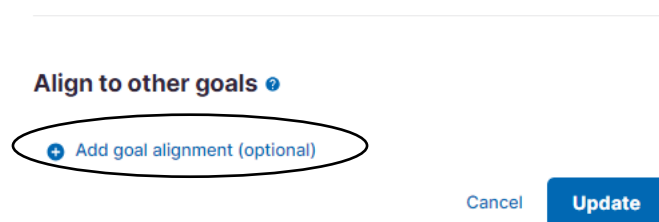
1. Click on goals (and goals from the drop down list) via the toolbar at the top of the Culture Amp page.



2. This will bring up your individual goals. Click on an individual goal, which will open the goal on the right-hand side of the page. This box should include any notes you have made or measures you have captured that are required to achieve the goal.
3. At the top of the goal box is 3 dots, click on the dots to bring up the option to edit your goal.

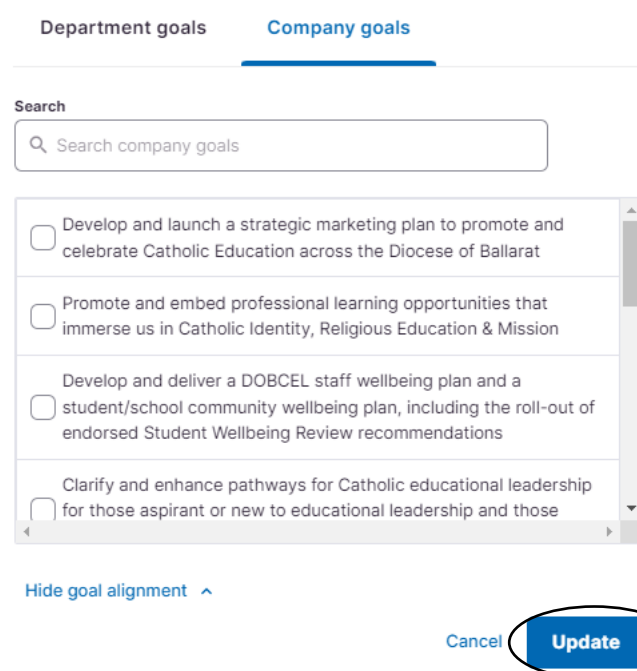


4. Your goal will open in a full screen once you have opened it for editing. Scroll down to the bottom of the goal and click on add goal alignment.



5. The below options will appear for you to align your goal to the appropriate strategic option. Remember to click update when complete!

Align to other goals



6. Repeat this process for all your goals.

Who can I contact for assistance?

Please contact Fiona Murphy or Tania Lund for assistance.