



Friday 21 May, 2021

To: The Diocesan Education Community

Assistant Director: Business Services – Appointment

I am very pleased to announce the appointment of **Paul Jans** to the role of Assistant Director: Business Services for Catholic Education Ballarat (CEB). Paul comes to CEB from Damascus College, Mount Clear, where he has been the Business Manager since 2007. Paul supported the strategic priorities of the Damascus College Board by developing, deploying and leading the College's Business Services team. He has played a key role in Damascus College's continual improvement agenda and has been a highly valued member of the College leadership team.

Paul attended Mercy Regional College, Camperdown for his secondary education (Catholic Regional College at the time). He has a Bachelor of Commerce and is a qualified CPA. Previously Paul has held senior positions in the health and private sectors and as the Ballarat Diocesan Business Manager.

He has been responsible for a range of business service areas throughout his career, including finance and accounting, risk management and compliance, master planning, property and facilities management, ICT systems and support, auditing, and project analysis.

Paul will bring a wealth of experience and school and system knowledge to the position. We look forward to welcoming him to commence his new role at CEB on **Monday 5 July, 2021**.

Julie Duynhoven will transition to part-time employment from Term 3 and will generously facilitate a smooth induction and transition for Paul into this senior position before her retirement at the end of the 2021 school year.

Yours sincerely

Tom Sexton
Executive Director
Catholic Education Ballarat