

Ratified / Approval Date	Policy / Procedures	Policy Area	Change / Update
22 January 2024	Corporate Credit Card Policy & Procedures	Finance	<ul style="list-style-type: none"> Principal / deputy principal to familiarise themselves with the revised documents and associated requirements These documents have been reviewed for currency with only minor updating occurring Updated to new policy / procedures templates
22 January 2024	External Financial Audit Policy & Procedures	Finance	<ul style="list-style-type: none"> No actions are required by schools These documents have been reviewed for currency with only minor updating occurring Updated to new policy / procedures templates
22 January 2024	Fundraising in Schools Policy & Procedures	Finance	<ul style="list-style-type: none"> Principal / deputy principal to familiarise themselves with the revised documents and associated requirements These documents have been reviewed for currency with only minor updating occurring Updated to new policy / procedures templates
22 January 2024	Primary Schools Recurrent Grant Distribution Policy & Procedures	Finance	<ul style="list-style-type: none"> Principal / deputy principal to familiarise themselves with the revised documents and associated requirements These documents have been reviewed for currency with only minor updating occurring Note the inclusion of the National Student Wellbeing Program (NSWP) under 'Targeted Programs' Updated to new policy / procedures templates
22 January 2024	Procurement & Purchasing Policy & Procedures	Finance	<ul style="list-style-type: none"> Principal / deputy principal to familiarise themselves with the revised documents and associated requirements These documents have been reviewed for currency with only minor updating occurring Note updates to the section on Preferred Supplier Agreement Updated to new policy / procedures templates
22 January 2024	Small & Remote Schools Incentive Policy & Procedures	Finance	<ul style="list-style-type: none"> Principal / deputy principal to familiarise themselves with the revised documents and associated requirements These documents have been reviewed for currency with only minor updating occurring Note Procedures no longer include a listing of all schools eligible for the incentive scheme Updated to new policy / procedures templates

22 January 2024	Excursions, Camps & Travel Policy and Procedures	Student Care, Safety & Wellbeing	<ul style="list-style-type: none"> • These are new documents that all school staff should familiarise themselves with, includes an entire suite of associated required forms • These documents include information and guidance for schools on: <ul style="list-style-type: none"> ○ Offsite activity planning ○ Informed consent ○ Risk warnings & waivers ○ Travel approval ○ Student activity locator ○ Risk management planning and assessment ○ Emergency / critical incident management ○ Roles and responsibilities ○ Supervision requirements ○ Overseas travel requirements ○ Adventure activities • A school contextualised version of the Procedures has been developed which provides a summarised version of the full Procedures which will be available to the school communities via a school's website, this will require the school to contextualise
22 January 2024	Emergency & Critical Incident Management Policy & Procedures	Assurance & Risk	<ul style="list-style-type: none"> • Principal / deputy principal to familiarise themselves with these documents which have been developed to provide guidance in preventing and dealing with emergencies and critical incidents • Procedures have now been developed to accompany the policy • Provides an explanation of the difference between an emergency and a critical incident and the relevant responsibilities and delegations of authority involved
22 January 2024	Risk Management Framework	Assurance & Risk	<ul style="list-style-type: none"> • Principal / deputy principal to familiarise themselves with the amended School Consequence Ratings table which was reviewed to include Child Centred Child Safety Consequences • The updated Framework will need to be published to school websites, replacing the current version
22 January 2024	Student Suspension Negotiated Transfer & Policy & Procedures		<ul style="list-style-type: none"> • All school staff to familiarise themselves with these revised documents, which have been updated to include comprehensive guidance on the processes for suspension, negotiated transfer and expulsion • These documents now include information and guidance for schools on: <ul style="list-style-type: none"> ○ Negotiated transfer ○ Appeal processes • A school contextualised version of the Procedures has been developed which provides a summarised version of the full Procedures which will be available to the school communities via a school's website, this will require the school to contextualise