

CARSO CONFERENCE

18th June 2024 - Ballarat

DIOCESE
OF
BALLARAT
CATHOLIC
EDUCATION
LIMITED



Key Events

Event	Date	Location	Time
Networking Dinner	17 th June 2024	Ballarat - TBC	18:30
Networking Breakfast	18 th June 2024	Ballarat - TBC	07:00
Conference Starts	18 th June 2024	CEB Ballarat Office	08:30
Conference Closes	18 th June 2024	CEB Ballarat Office	14:45

Presenters

Presentation Topic	Presenter
Complaints Process The presentation will cover the types of complaints that schools report to the Case Manager: Complaints Resolution, as well as the steps taken once a complaint is received. This includes any actions that are taken after a complaint has been addressed. The presentation will also address the actions that schools are required to take to follow up on complaints that have been referred to DOBCEL via the Case Manager: Complaints Resolution.	Damian Ferrari
AXIOM Review Processes <ul style="list-style-type: none">What are the objectives of their school visits, and what does AXIOM anticipate from the school?How is the gathered information utilised to empower schools with clarity and confidence?In what manner does AXIOM communicate the information to schools and DOBCEL?Offering guidance on how any necessary corrections should be implemented.Recommend improvements observed in schools since AXIOM initiated the ESM reviews.	Paul Byrne
RISK Assessment The training, designed for practical application, will focus on providing guidance on basic risk management and its relation to various risk assessment documents. These documents include the Excursions, Camps and Activities Risk Assessment, Child Safe Risk Register, and the identification of school-based risks.	Belinda Fyfee

Tuesday 18th June 2024

8:30 AM – 2:30 PM

PRESENTERS



Belinda Fyfee

Belinda is a professional and experienced HR and organisational development facilitator based in Ballarat.



Damien Ferrari

Damien is the Case Manager: Complaints Resolution at DOBCEL.



Paul Byrne

Paul is one of the Directors at Axiom Safety & Compliance a regional based Essential Safety Measures Audit firm.

CONFERENCE PROGRAM

Registration & Welcome	8:30 AM – 8:45 AM
Acknowledge of Country & Prayer	8:45 AM – 9:00 AM
Session 1 AXIOM Review Process	9:00 AM – 9:45 AM
Session 2 Complaints Processes	9:45 AM – 10:45 AM
Morning Tea	10:45 AM – 11:00 AM
Session 3 Risk Assessment	11:00 AM – 12:30 PM
Lunch	12:30 PM – 1:00 PM
Continued... Risk Assessment	1:00 PM – 2:30 PM
CARSO Workshop Update	2:30 PM – 2:45 PM
Conference Concludes	2:45 PM

Running Sheet

Conference Contact: Andrea Warr – M: 0498 490749 | E: awarr@dobcel.catholic.edu.au

Monday 17th June 2024 - Conference Dinner (CARSO Members)

TBC | Ballarat

Time	Event/Presentation
18:30	<u>Conference Dinner</u> Sit down dinner in the restaurant

Tuesday 18th June 2024 – Networking Breakfast

TBC | Ballarat

Time	Event/Presentation
7:00 - 8:15	Sit down breakfast in the restaurant.
8:15 - 8:30	Participants to make their way to the CEB Ballarat Office.

Tuesday 18th June 2024 – Conference

CEB Ballarat Office

Time	Event/Presentation	Presenter(s)	Representing
8:30 - 8:45	Welcome	Andrea Warr	DOBCEL
	Acknowledgement to Country	Damian Ferrari	DOBCEL
	Prayer	Paul Brown	DOBCEL
9:00 – 9:45	AXIOM Review Process	Paul Byrne	DOBCEL
9:45 – 10:45	Complaints Process	Damian Ferrari	AXIOM
10:45 – 11:00	Morning Tea		
11:00 – 12:30	Risk Assessment	Belinda Fyfee	The Proven Group
12:30 – 1:00	Lunch Lunch served in the CEB Ballarat Office		
1:00 – 2:30	Risk Assessment continued	Belinda Fyfee	The Proven Group
2:30 – 2:45	CARSO Workshop Update	Andrea Warr	DOBCEL
2:45	Conference close		