



Victorian  
Catholic  
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Authority

01 July 2024

# Schedule of Visa Sub-classes and Conditions of Enrolments of Overseas Students

July 2024



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## Introduction

This document provides advice regarding processes involved for schools enrolling students who have recently arrived from overseas. This includes the enrolment of students on bridging visas, visitor visas and full fee-paying students (FFPOS).

### Who should use this document?

Principals, registrars and business managers

## Temporary Visas

### Bridging Visas

Bridging visas are issued when someone enters Australia on one type of visa and later applies for another visa. A bridging visa allows the applicant to stay in Australia lawfully once their original visa has expired and while the Australian Government Department of Home Affairs (DHA) makes a decision on their new visa application. Bridging visas do not have end dates, as they end when a visa decision is made.

### Protection Visa Applicants

An international student is not required to pay fees to attend a Catholic school in Victoria, if they **hold or have applied for** any one of the following humanitarian visas:

Hold	Hold or have applied for:
051 Bridging Visa E (Protection Visa Applicant)	449 Humanitarian Stay (Temporary)
	785 Temporary Protection
	786 Temporary (Humanitarian Concern) (repealed 31/07/2022)
	790 Safe Haven Enterprise
	866 Protection

### Visitor Visas

Please note that students on visitor visas can only enrol for a **maximum study period of three months**. Students on visitor visas must pay the [appropriate fee rate](#).

### Full Fee-Paying Overseas Students (FFPOS)

An international student is an overseas national who comes to Australia on a visa that allows them to study in Australia. They may come to Australia on a student visa:

- with the express purpose of studying at a Victorian school, such as a secondary student who intends to study their Victorian Certificate of Education (VCE), or
- as a dependant student who is in Australia with their parents, who are themselves studying in Victoria, or
- as a dependant on their parent's visa with a purpose other than studying, but their visa allows the dependant to study while in Australia.

## Evidentiary Requirements

During the enrolment process, schools must:

1. Request a copy of the student's visa grant notice from the student, parent or legal guardian (*The [Visa Grant Notice Samples section](#) of this document has further information on **what schools must note when sighting these documents**.*)
2. Check the grant notice is in the **student's name** (*students may have different visa types to their parents*)
3. Check that the visa date has not expired and note the expiry date. Follow up prior to the expiry date and update their visa status and expiry date in your administrative packages, if required.

Schools **must sight and retain** on the student's records one of the following documents:

- [visa grant notice](#) – letter issued by the Department of Home Affairs (DHA) confirming the visa subclass was granted
- electronic correspondence – email(s) issued by the DHA confirming that the visa subclass was granted
- statement from Visa Entitlement Verification Online system (VEVO).

These documents identify the fee status of the students (refer to [Fee Liability or Exemption](#)).

### Bridging visa applicants

Bridging visa holders may be required to provide copies of **any current or previous visas** and evidence of the visa they are applying for.

### Protection visa applicants

The family must provide evidence they have applied for a protection visa to the school. Acceptable evidence of lodgement includes:

- a visa lodgement receipt or letter from the Red Cross (Asylum Seeker's Assistance Scheme) or
- documentation from the Department of Home Affairs which clearly indicates that the student is included in the Protection visa application.

### Full Fee-Paying Overseas Students (FFPOS)

Schools are required, under the Ministerial Order, to ensure FFPOS students are correctly enrolled.

## Fee Liability or Exemption

To determine which students need to pay fees, refer to the [Visa Subclass Schedule](#) to determine whether fees must be paid. This [Visa Subclass Schedule](#) lists the different visa types and subclass numbers in numerical order and informs you whether the student is exempt from payment of fees or required to pay fees and enrol in the school.

### Students on bridging visas

Whether a student is fee-liable, or fee-exempt when they are on a bridging visa is determined by **the visa held by the student immediately prior** to receiving their bridging visa. If the previous visa held was exempt from paying fees, the student does not need to pay fees while they are on the bridging visa. However, if the previous visa held was fee liable, then the student continues to be fee liable (*even if the new visa they have applied for is fee exempt*).

### Protection visa applicants

**The student becomes fee exempt from the day the humanitarian visa application is lodged.** The family must provide evidence they have applied for a humanitarian visa to the school (See [Evidentiary Requirements](#)).

### Students on visitor visas

Students on visitor visas are fee-liable and are required to pay temporary dependant international student tuition fees.

### Full Fee-Paying Overseas Students (FFPOS)

Please refer to the [Visa Subclass Schedule](#) to determine if international students need to pay fees. Some students are exempt from paying fees under this document, depending on the visa they hold.

## Ongoing Monitoring of Visa Subclasses held by students

Following the initial enrolment of any overseas students (fee-exempt or fee-liaible), schools are required to monitor visa expiry dates. Where a visa is approaching expiry, the student must provide a new visa. **Any changes to the student's visa may impact whether they remain fee-exempt or are liable to pay fees.**

### Bridging visa applicants

Schools must check the visa status of students on [bridging visas](#) at least every 6 months as they may be granted their new visa, or their visa may be refused.

### Protection visa applicants

The school must continue to monitor the student's visa status. If the student's protection visa application is rejected by the Department of Home Affairs, the student may become fee liable again.

## Reporting on census

### Students on bridging visas

The student must be reported according to the active visa. Where a student may present a bridging visa, check if their previous visa is still active at Census Day. If the previous visa is no longer active, schools report the student according to the subclass of their bridging visa.

### Full fee-paying overseas students (FFPOS)

Students on full fee-paying overseas students (FFPOS) need to be flagged as an overseas student on the February and/or August Census. These students do not receive GRG funding and are not eligible to receive support services.

### Students on visitor visas

Students on visitor visas must not be recorded in the Census as they do not receive GRG funding from the Victorian or Australian governments. These students do not receive funding and are not eligible to receive support services.

### Students without visas

Students who are not Australian citizens and who do not have a visa are eligible for inclusion in the Census, provided the students meet all other Census eligibility requirements. They should be reported in the 'students on visa' count and **not reported** as overseas students.

## Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS)

### Main applicants

If a student enters Australia as the **main applicant** (travelling alone for the purpose of study), schools are required to have CRICOS registration. Students who are the main applicant will be on a visa 500 and their sector will be listed as 'student'.

### Dependant applicants

If the student enters Australia as a dependant applicant (i.e. on their parent's visa), schools are not required to have CRICOS registration.

### Further information

Schools can determine a dependant applicant's status by checking the sector on the applicant's visa grant notice. Please note that international tuition fees apply. [Please contact your diocese for information on enrolment procedures.](#)



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## Visa Subclass Schedule

### Appropriate age for school entry

Appropriate age for school entry
At least six years old at the time of visa application
Less than 17 years old at time of commencing Year 9 of secondary school
Less than 18 years old at time of commencing Year 10 of secondary school
Less than 19 years old at time of commencing Year 11 of secondary school
Less than 20 years old at time of commencing Year 12 of secondary school

### Acronyms

Acronyms	
FFPOS	Full Fee-Paying Overseas Student
ELICOS	English Language Intensive Courses for Overseas Students
VET	Vocational Education and Training

### Acronyms when using the Visa Sub-class Schedule

Visa subclass codes	
PRR	Permanent Residency Refugee
PRNR	Permanent Residency Non-Refugee
TR	Temporary Residency
PVR	Provisional Residency

Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
Dependants of overseas students who are holders of a <b>bridging visa</b>							
010	Bridging (Class A)	WA	TR	YES	Exemption from tuition fees is dependent on the visa held immediately prior to the bridging visa <b>and the visa’s expiration date.</b>		<b>Refer to previous visa and expiration date.</b>
020	Bridging (Class B)	WB	TR	YES			<i>NB: Where a student may present a bridging visa, check if their previous visa is still active at Census Day. If the substantive visa is valid, the student must be reported according to the substantive visa. If the substantive visa is no longer valid, report the student according to the subclass of their bridging visa. The bridging visa must be ‘in effect and active’.</i>
030	Bridging (Class C)	WC	TR	YES			
040	Bridging (Prospective Applicant) D	WD	TR	YES			
041	Bridging (Non-Applicant) D	WD	TR	YES			
042	Bridging (Class A)	WD	TR	YES			
050	Bridging (General) E	WE	TR	YES			
051	Bridging (Protection Visa Applicant)	WE	TR	YES	YES	YES	NO
060	Bridging Visa F	WF	TR	YES	Exemption from tuition fees is dependent on the visa held immediately prior to the bridging visa <b>and the visa’s expiration date.</b>		<b>Refer to previous visa and expiration date.</b>
070	Bridging Visa R (Removal Pending)	WR	TR	YES			



Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
000	Community Detention/Students without visas	NA	TR	YES	YES	YES	NO
100	Spouse	BC	PRNR	YES	YES	YES	NO
101	Child	AH	PRNR	YES	YES	YES	NO
102	Adoption	AH	PRNR	YES	YES	YES	NO
103	Parent	AX	PRNR	YES	YES	YES	NO
114	Aged Dependent Relative	BO	PRNR	YES	YES	YES	NO
115	Remaining Relative	BO	PRNR	YES	YES	YES	NO
116	Carer	BO	PRNR	YES	YES	YES	NO
117	Orphan Relative	AH	PRNR	YES	YES	YES	NO
119	Regional Sponsored Migration Scheme	AN	PRNR	YES	YES	YES	NO
120	Labour Agreement	AU	PRNR	YES	YES	YES	NO
121	Employer Nomination	AN	PRNR	YES	YES	YES	NO
124	Distinguished Talent – Australian Support	AL	PRNR	YES	YES	YES	NO
132	Business Talent	EA	PRNR	YES	YES	YES	NO
135	State/Territory Nominated Independent	AT	PRNR	YES	YES	YES	NO
143	Contributory Parent	CA	PRNR	YES	YES	YES	NO
151	Former Resident	CB	PRNR	YES	YES	YES	NO
155	Five Year Resident Return	BB	PRNR	YES	YES	YES	NO
157	Three Month Resident Return	BB	PRNR	YES	YES	YES	NO
159	Provisional Resident Return	TP	TR	YES	NO	YES	NO
160	Business Owner (Provisional)	UR	TR	YES	YES	YES	NO
161	Senior Executive (Provisional)	UR	TR	YES	YES	YES	NO
162	Investor (Provisional)	UR	TR	YES	YES	YES	NO

Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
163	State/Territory Sponsored Business Owner (Provisional)	UR	TR	YES	YES	YES	NO
164	State/Territory Sponsored Senior Executive (Provisional)	UR	TR	YES	YES	YES	NO
165	State/Territory Sponsored Investor (Provisional)	UR	TR	YES	YES	YES	NO
173	Contributory Parent (Temporary)	UT	TR	YES	NO	NO	YES (dependant fee rate)
175	Skilled – Independent	VE	PRNR	YES	YES	YES	NO
176	Skilled – Sponsored	VE	PRNR	YES	YES	YES	NO
186	Employer Nomination Scheme	EN	PRNR	YES	YES	YES	NO
187	Regional Sponsored Migration Scheme	RN	PRNR	YES	YES	YES	NO
188	Business Innovation and Investment	EB	TR	YES	YES	YES	NO
189	Skilled – Independent	SI	PRNR	YES	YES	YES	NO
190	Skilled Nominated	SN	PRNR	YES	YES	YES	NO
191	Permanent Residence (Skilled Regional)	SR	PRNR	YES	YES	YES	NO
200	Refugee	XB	PRR	YES	YES	YES	NO
201	In-country Special Humanitarian	XB	PRR	YES	YES	YES	NO
202	Global Special Humanitarian	XB	PRR	YES	YES	YES	NO
203	Emergency Rescue	XB	PRR	YES	YES	YES	NO
204	Women at Risk	XB	PRR	YES	YES	YES	NO
300	Prospective Marriage	TO	TR	YES	YES	YES	NO
302	Emergency (Permanent Visa Applicant)	TI	PR	YES	YES	YES	NO
303	Emergency (Temporary Visa Applicant)	TI	TR	YES	YES	YES	NO
309	Partner (Provisional)	UF	TR	YES	YES	YES	NO
310	Interdependency (Provisional)	UF	TR	YES	YES	YES	NO
400	Temporary Work (Short Stay)	GA	TR	YES	NO	NO	YES (dependant fee rate)

Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
401	Temporary Work (Long Stay)	GB	TR	YES	YES	YES	NO
402	Training and Research	TH	TR	YES	YES	YES	NO
403	Temporary Work (International Relations)	GD	TR	YES	YES	YES	NO
405	Investment Retirement	UY	TR	YES	YES	YES	NO
406	Government Agreement	TH	TR	YES	YES	YES	NO
407	Training and Research	GF	TR	YES	YES	YES	NO
408	Temporary Activity	GG	TR	YES	YES (if visa is for over three months)	YES (if visa is for over three months)	YES (if visa for under three months)
411	Exchange	TE	TR	YES	YES	YES	NO
415	Foreign Government Agency	TH	TR	YES	NO	YES	NO
416	Special Program	TE	TR	YES	NO	YES	NO
417	Working Holiday	TU	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
420	Temporary Work Entertainment	GE	TR	YES	NO	YES	NO
444	Special Category (NZ Citizens)	TY	TR	YES	NO	YES	NO
445	Dependent Child	TK	TR	YES	YES	YES	NO
448	Kosovar Safe Haven (Temporary)	UJ	TR	YES	YES	YES	NO
449	Humanitarian Stay (Temporary)	UJ	TR	YES	YES	YES	NO
457	Temporary Work (Skilled)	UC	TR	YES	YES	YES	NO
461	NZ Family Relationships	UP	TR	YES	NO	YES	NO
462	Work and Holiday (Temporary)	US	TR	YES	NO	NO	YES (three-month study limit with temporary
470	Professional Development	UV	TR	YES	YES	YES	NO
476	Skilled – Recognised Graduate	VF	TR	YES	YES	YES	NO

Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
482	Temporary Skill Shortage (TSS)	GK	TR	YES	YES	YES	NO
485	Skilled or Temporary – Graduate	VC	TR	YES	YES	YES	NO
487	Skilled – Regional Sponsored	VC	TR	YES	YES	YES	NO
489	Skilled – Regional Provisional	VF	TR	YES	YES	YES	NO
491	Skilled Work Regional	PS	TR	YES	YES	YES	NO
494	Skilled Employer Regional	PS	TR	YES	YES	YES	NO
495	Skilled Independent Regional (Provisional)	UX	TR	YES	YES	YES	NO
496	Skilled Designated Area Sponsored (Provisional)	UZ	TR	YES	YES	YES	NO
497	Graduate – Skilled	UQ	TR	YES	YES	YES	NO
500	Student – ELICOS (formerly 570)	TU	TR	YES	NO	NO	YES (dependant fee rate)
500	Student – Schools (formerly 571) (all except exchange students)	TU	TR	NO (unless school has CRICOS registration)	NO	NO	YES (international student fee rate)
500	Student – VET	TU	TR	YES	NO	NO	YES (dependant fee rate)
500	Student – Higher Education	TU	TR	YES	NO	NO	YES (dependant fee rate)
500	Student – Higher Education (Australian Government or Victorian Education Institution Scholarships)	TU	TR	YES	YES	YES	NO
500	Student – Postgraduate Research	TU	TR	YES	YES	YES	NO (must supply university sponsorship paperwork)
500	Student – Non-Award	TU	TR	YES	NO	NO	YES (dependant fee rate)
500	Student – AusAID and Defence	TU	TR	YES	YES	YES	NO
590	Student Guardian	TU	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)

Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
600	Visitor	TR	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
601	Electronic Travel Authority	TR	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
602	Medical Treatment	VB	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
651	eVisitor	TR	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
675	Medical Treatment (Short Stay)	TR	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
676	Tourist (Short Stay)	TR	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
771	Transit	TX	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
773	Border	TA	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
785	Temporary Protection	XC	TR	YES	YES	YES	NO
786	Temporary (Humanitarian Concern)	UO	TR	YES	YES	YES	NO
790	Safe Haven Enterprise Visa (SHEV)	XE	TR	YES	YES	YES	NO
800	Territorial Asylum	BE	PRNR	YES	YES	YES	NO

Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
801	Spouse	BS	PRNR	YES	YES	YES	NO
802	Child (Residence)	BT	PRNR	YES	YES	YES	NO
804	Aged Parent	BP	PRNR	YES	YES	YES	NO
808	Confirmatory (Residence)	AK	PRNR	YES	YES	YES	NO
814	Interdependency (Permanent)	BS	PRNR	YES	YES	YES	NO
820	Spouse (Extended Eligibility)	UK	PRNR	YES	YES	YES	NO
826	Interdependency	UK	OP	YES	YES	YES	NO
834	Permanent Resident of Norfolk Island	AW	PRNR	YES	YES	YES	NO
835	Remaining Relative	BU	PRNR	YES	YES	YES	NO
836	Carer	BU	PRNR	YES	YES	YES	NO
837	Orphan Relative	BT	PRNR	YES	YES	YES	NO
838	Aged Dependent Relative	BU	PRNR	YES	YES	YES	NO
845	Established Business in Australia	BH	PRNR	YES	YES	YES	NO
846	State/Territory	BH	PRNR	YES	YES	YES	NO
851	Resolution of Status (Permanent)	CD	PRNR	YES	YES	YES	NO
852	Witness Protection Trafficking (Permanent)	DH	PRNR	YES	YES	YES	NO
855	Labour Agreement	BV	PRNR	YES	YES	YES	NO
856	Employer Nomination Scheme	BW	PRNR	YES	YES	YES	NO
857	Regional Sponsored Migration Scheme	BW	PRNR	YES	YES	YES	NO
858	Distinguished Talent	BX	PRNR	YES	YES	YES	NO
863	Skilled – Onshore Designated Area-sponsored NZ Citizen	DB	PRNR	YES	YES	YES	NO
864	Contributory Aged Parent (Residence)	DG	PRNR	YES	YES	YES	NO

Visa Subclass number	Visa Subclass title	Visa Class	Subclass Code	Can enrol	Eligible to receive New Arrivals program funding	Eligible to receive Australian Government General Recurrent Grant (GRG)	Flagged on Census as an overseas student and treated as an FFPOS
866	Protection	XA	PRR	YES	YES	YES	NO
884	Contributory Aged Parent	UU	PRNR	YES	NO	NO	YES (dependant fee rate)
885	Skilled – Australian Sponsored Overseas Student	VB	PRNR	YES	YES	YES	NO
886	Skilled – Independent	VB	PRNR	YES	YES	YES	NO
887	Skilled – Regional	VB	PRNR	YES	YES	YES	NO
888	Business Innovation and Investment	EC	PRNR	YES	YES	YES	NO
890	Business Owner	DF	PRNR	YES	YES	YES	NO
891	Investor (Residence)	DF	PRNR	YES	YES	YES	NO
892	State/Territory Sponsored Business Owner (Residence)	DF	PRNR	YES	YES	YES	NO
893	State/Territory Sponsored Investor (Residence)	DF	PRNR	YES	YES	YES	NO
943	Crew Travel Authority	ZA	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
944	APEC Travel Authority	ZA	TR	YES	NO	NO	YES (three-month study limit with temporary international fees applied)
945	Status of Forces Agreement/Defence Personnel Dependents	ZA	TR	YES	YES	YES	NO
988	Maritime Crew	TF	TR	YES	YES	YES	NO
995	Diplomatic Temporary	TF	TR	YES	NO	YES	NO
998	Declaratory	ZZ	PR	YES	YES	YES	NO



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## Frequently Asked Questions

### What do you do if someone is in Community Detention?

Students in Community Detention (CD) are not classified as FFPOS. These students should not be accounted for on the Census.

Students in CD who do not hold visas are **not** required to pay fees. These students are generally supported by AMES Australia in accessing welfare and education services in Victoria. Acceptable evidence includes a letter from the Department of Home Affairs (see the [example](#) at the end of this document) or AMES Australia (see the [example](#) at the end of this document) confirming that the student either:

- has current refugee status
- is in community detention
- is under residence determination
- has entered Australia not holding a valid visa and has or is intending to apply for asylum.

Schools should select 000 in ICON or their Administration pack for students in CD once they have sighted and retained the necessary Department of Home Affairs or AMES Australia documentation on file.

NB: Students in CD are not classified as humanitarian or refugees and are not eligible for refugee strategy support funding.

### Students without visas

The school must continue to monitor the student's visa status. If the student's visa application is rejected by the Department of Home Affairs, the student may become fee liable. Please contact your diocesan office if you have any questions about humanitarian visa applicants.

### What is CRICOS registration and who needs it?

Schools are required to have CRICOS registration if they offer courses for international students.

Catholic schools wanting to offer a course of study to international students should apply to the Victorian Regulations and Qualifications Authority (VRQA).

Registering as a CRICOS provider requires extensive planning, documentation and resource allocation. Before deciding to apply for CRICOS registration, schools are encouraged to understand their obligations under the Education Services for Overseas Students (ESOS) framework, in particular the school's responsibility for approving and monitoring the accommodation, support and welfare arrangements for unaccompanied international students aged under 18 years (see [Victorian Government's 2024 Standard International Student Tuition and Non-tuition Fees](#)).

### What are the procedures for the enrolment of FFPOS (dependant visa) including temporary FFPOS?

Applications for the enrolment of FFPOS can be submitted at any time throughout the year. Please contact your diocesan office for information on application procedures, which may include the issuance of an Eligibility to Enrol letter and non-refundable application fees.

### What are the procedures for fee payment for FFPOS?

Where the school accepts enrolment of an FFPOS, separate fees and levies should be set for the FFPOS at a minimum of local student fees, in addition to the [Dependant International Student Fee Rate](#).

The student cannot study in a Victorian Catholic school and will therefore not receive GRG funding if they have not paid their tuition fees in advance. Catholic schools can request payment of the dependant applicant rate and their local school fees (see [2024 Dependant International Student Fee Rate](#)).

# Visa Grant Notice Samples

## Department of Home Affairs (DHA) – Example of a visa grant notice

Please note: the visa **example used below is an older visa grant notice**, which some students still hold, and is on the Department of Immigration and Border Protection letterhead. This was the previous name of the DHA.

### What to check on the visa

1. Check that the visa is in the student's name.
2. Check the visa subclass number and sector type and use the visa fee table to check whether the student is fee liable.
3. Check that the visa has not expired (in this example the visa has expired).



## VISA GRANT NOTICE

[name]

### Application details

Date of visa application 23 November 2016  
Transaction reference number (TRN) xxxxxxxx  
Application ID xxxxxxxx  
File number xxxxxxxx

### Applicant Details

Applicant Type	Dependent Applicant
Applicant Name	first name SURNAME
Date of Birth	xx xx 2006
Client ID	xxxxxxx

1

### Grant Details

Visa Class	Student (Temporary) (class TU)
Visa Subclass	Student (subclass 500)
Sector	Independent ELICOS Sector
Visa Grant Number	xxxxxxx
Visa Grant Date	04 February 2017
Travel Document Number	xxxxxxx
Travel Document Country	xxxxxxx
Initial Stay Date	19 March 2018
Must Not Arrive After	19 March 2018
Stay Period	19 March 2018
Travel Facility	Multiple
Visa Conditions	8104 - WORK LIMITATION 8501 - MAINTAIN HEALTH INSURANCE 8516 - MUST MAINTAIN ELIGIBILITY

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Student Visa Centre (Victoria)  
OFFICE: Ground Floor Casselden Place 2 Lonsdale Street Melbourne VIC 3000  
POSTAL: GPO Box 241 Melbourne VIC 3001  
EMAIL: student.clients.melbourne@border.gov.au WEBSITE: www.border.gov.au

## Department of Home Affairs (DHA)– Example of an unacceptable visa grant notice

### What to check on the visa

1. **Check that the visa is in the student's name:** This document does mention the student's name.
2. **Check the visa subclass number and sector type and use the visa fee table to check whether the student is fee-liable:** This document mentions the student visa subclass but not the sector, so schools cannot determine if the student is fee-liable using the visa fee table.
3. **Check that the visa has not expired (in this example the visa has expired):** This document mentions the visa grant date but not the visa expiry date, which must be monitored.

This document is **not acceptable evidence** of a 500 visa as it **does not contain the visa sector** to allow schools to work out fee liability or the visa expiry date. Note: the DHA provides visa holders with a more detailed visa grant notice that contains all the necessary information (see [example](#) on previous page).



27 November 2017

[student name] [STUDENT SURNAME]  
[address line 1]  
[address line 2]

Dear [student name] [STUDENT SURNAME]

#### Notification of grant of a Student (Temporary) (class TU) Student (subclass 500) visa

A decision has been made on this application and visa(s) have been granted on 27 November 2017 to the applicant(s) listed in the attached visa grant notice.

Keep a copy of this letter and the visa grant notice in a safe place for your reference. Your visa grant notice contains useful information that you will need when accessing your electronic visa record through our digital systems. The information may also assist organisations and airlines when undertaking checks.

Yours sincerely

Department of Immigration and Border Protection

#### In reply please quote:

Client name	[student name] [STUDENT SURNAME]
Date of birth	29 July 2008
Date of visa application	27 September 2017
Application ID	680xxxxxx
Transaction reference number	xxxxxxxxxx
File number	BCxxxxxxxxxx
Visa Application Charge	900xxxxxx
Receipt Number	
Transmission method	Email sent to [email]

The original of this letter including any attachments was sent to:  
[student name] [STUDENT SURNAME]  
[email]

## Department of Home Affairs (DHA) – Example of a Bridging visa grant notice

### What to check on a Bridging visa

1. **Read Bridging visa grant notices carefully.**

The first highlighted section states the DHA has granted a Bridging visa **while** the application for a Partner visa is considered. Schools should not presume therefore the student has already been granted a Partner (subclass 820) visa. Funding may be impacted if the visa is incorrectly entered.

2. **Check that the visa is in the student's name.**

3. **Bridging visas have grant dates but not expiry dates.** This is because the DHA do not know how long it will take to process a visa application and the Bridging visa will remain valid until the DHA makes a decision.

### Important Notes about Bridging Visas:

1. You must monitor the student's visa status on a regular basis. There have been cases where this has taken 18–24 months.
2. You must check the visa the student held **prior to receiving the Bridging visa**. If the previous visa has expired and the Bridging visa is in effect and active, you will be able to receive GRG funding for this student.



Australian Government  
Department of Home Affairs

Dear [student first name] [STUDENT SURNAME]

We have issued you a Bridging C visa while your Partner (subclass 820) application is being processed.

#### Application status

New Partner (subclass 820) application:	Received
Bridging C visa:	Active

#### Bridging C visa conditions

8101 - No work

An explanation of each condition of this Bridging C visa is included below.

You can check the conditions of your Bridging visa at any time by using the Visa Entitlement Verification Online (VEVO) service. The four-digit number presented next to each condition above is used in VEVO to identify each condition that applies to this Bridging C visa.

#### Planning to travel?

This Bridging visa will end if you leave Australia.

#### When does my Bridging visa end?

If your application is granted, your Bridging visa will end and your new visa will become active.

If your application is invalid, refused, withdrawn or has an outcome from a merits review decision, your Bridging visa will end after a specified period of time. To understand more about when a bridging visa ends, refer to [www.homeaffairs.gov.au/bridging-visas](http://www.homeaffairs.gov.au/bridging-visas)

#### Bridging visa summary

Type	Bridging C visa
Status	Active
Name	[student first name] [STUDENT SURNAME]
Date of birth	07 July 2007
Travel	No Travel
Bridging visa conditions	8101 - No work
Date of bridging visa grant	16 May 2018
Bridging visa grant number	xxxxxxxxxxxx
Application ID	xxxxxxxxxx

## Example of a letter from AMES Australia confirming student's refugee status

### What to check on the letter

1. Check the student's name in the letter matches the student who wants to enrol at your school.
2. Check that the letter confirms that the student's family are asylum seekers who are under a residence determination.
3. Check that the letter confirms that the family do not hold visas of any type.

25 August 2021

[school name]  
[address line 1]  
[address line 2]

Attention: [school contact]

Regarding [student first name] [STUDENT SURNAME]

DOB: xx/xx/2016  
Address: [student address]

[student]'s parents wish to enrol [student] at [school]. The family are asylum seekers.  
[student first name] [STUDENT SURNAME] and his family are under a residence determination.  
What this means is that while they legally remain in immigration detention, they have been permitted to live at a specified residence in the community.

The family members do not hold visas of any type.

If you have any questions, you can refer to the Department of Home Affairs website.

Kind regards,

[case officer name]  
Senior Case Manager  
AMES Australia – Noble Park

**AMES Australia**

**SRSS - Footscray**  
289 Barkly Street  
Footscray VIC 3011  
Telephone: 03 9680 0177  
Facsimile: 03 9680 0178

**SRSS - Noble Park**  
60 Douglas Street  
Noble Park VIC 3174  
Telephone 03 8558 8800  
Facsimile 03 8558 8869

[www.ames.net.au](http://www.ames.net.au)

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## Example of a letter from the DHA confirming student's refugee status

### What to check on the letter

1. Check the student's name and DOB in the letter matches the student who wants to enrol at your school.
2. Check that the letter confirms that the student does not hold any visa because of their mode of entry into Australia.
3. Check that the letter confirms that the student is entitled to engage in education equal to that of an Australian citizen.



Australian Government  
Department of Home Affairs

Official

21 October 2021

Regarding:

Client name: [student first name] [STUDENT SURNAME]

D.O.B.: xx/xx/20xx

Our Client ID: [xxxxxxxxxx]

Nationality: [country]

Dear [school name]

I am the assigned Status Resolution Officer (Case Manager) from the Department of Home Affairs (Immigration) for the [surname] family. [student first name] [STUDENT SURNAME] is residing in Australia technically as an Unlawful Non-Citizen (UNC); that is, he does not hold a visa. This immigration status is due to his family's previous mode of entry into Australia as Illegal Maritime Arrivals.

However, despite this UNC status, from the Department of Home Affairs' stance, [student first name] [STUDENT SURNAME] is fully able to engage in all forms of primary and secondary education equal to that of an Australian citizen up to the completion of secondary school (year 12 of high school). Therefore, from a legal immigration stance, [student first name] [STUDENT SURNAME] is able to be enrolled and study at [school name].

Please contact me via the below contact details if you require any further information.

Sincerely,

[case officer name]  
Status Resolution Network | Status Resolution and Visa Cancellation Division  
Immigration and Settlement Services Group  
Department of Home Affairs  
p: [phone number]  
e: [name]@homeaffairs.gov.au

6 Chan Street Belconnen ACT 2617  
PO Box 25 Belconnen ACT 2616 • Telephone: 02 6264 1111 • Fax: 02 6225 6970 • www.homeaffairs.gov.au

## Example of an Immicard

### ***What to check on the ImmiCard***

1. Check the student's name and DOB in the letter matches the student who wants to enrol at your school.
2. The ImmiCard can be used to determine the visa status of the student. Log into VEVO to confirm visa verification online.
3. The ImmiCard confirms that the student is entitled to engage in education equal to that of an Australian citizen.

## **Evidence of Immigration Status ImmiCard**



If you are in Australia you can apply for an Evidence of Immigration Status ImmiCard if you hold 1 of these visas:

- Bridging visa E granted to Illegal Maritime Arrivals (subclass 050 or 051)
- Bridging (Trafficking) visa (060)
- Bridging (removal pending) visa (subclass 070)
- Humanitarian Stay (temporary) visa holders (subclass 449)
- Temporary Protection visa (subclass 785)
- Temporary (humanitarian concern) visa (subclass 786)
- Safe Haven Enterprise visa (subclass 790)
- Permanent Protection visa (subclass 866)