

Designated Teacher Training 2025

The Designated Teacher (DT) role is an exciting position of responsibility that was introduced to all Victorian schools in 2017 as part of the LOOKOUT Centre model.

This role is key to ensuring all aspects of the Out-of-Home-Care Education Commitment: a Partnering Agreement 2018 (*attached*) is implemented to ensure all students in care have the support they need to experience progression and attainment alongside their peers.

DT Training is free and offered to anyone who has been appointed Designated Teacher in their school, or has an interest in supporting students who are in Out-of-Home Care.

School leadership is strongly encouraged to attend this training to support the implementation of the Designated Teacher role within their schools.

Training will assist participants gain an understanding of:

- the experience of children in Out-of-Home Care
- attachment and trauma theory
- the requirements of the Out-of-Home Care Education Commitment (The Partnering Agreement)
- the importance of culturally responsive schools
- the role of Department Families, Fairness and Housing (DFFH) • the role of the Designated Teacher
- the role of LOOKOUT Centres.

Term 3, 2025

12th August – online, two x 90 minute sessions, attendance is required at both Part A and Part B ([register here](#))

14th August – Face to Face, whole day, The Academy, Ballarat ([register here](#))

Term 4 2025

13th October - online, two x 90 minute sessions, attendance is required at both Part A and Part B ([register here](#))

15th October – Face to Face, whole day, The Academy, Geelong ([register here](#))

Learning Mentor	Designated Teacher
Responsible for each individual student in OoHC	Responsibility for whole school
The Learning Mentor (LM) is a staff member appointed by a school, in consultation with the student, to support a student in OoHC with their learning, academic achievement and wellbeing in the learning environment.	All schools are required to have a Designated Teacher (DT). This could be a classroom teacher, an ES staff member or a member of the school's leadership team. Sometimes the DT role is shared across two staff members.
<ul style="list-style-type: none"> • Develops relationship and demonstrates unconditional positive regard. • Support educational engagement and wellbeing of young person. • Captures a student's voice for SSGs if student is not able to attend. • Clear boundaries and expectations - not directly responsible for disciplinary measures. • Is supported to have 1x1 time with the student. • Appointed in consultation with the student • May share strategies that support engagement in learning. 	<ul style="list-style-type: none"> • Ensures key elements of the Partnering Agreement are implemented. • The main point of contact for LOOKOUT Centres and external stakeholders in a school • Advocates for & implements supports so that students can meet learning goals. • Ensures 'need to know' information is shared with relevant staff members. • May complete semesterly survey for LOOKOUT Centres for monitoring implementation of Partnering Agreement.

For further information relating to Designated Teacher Training, please contact the SWVR LOOKOUT Centre
lookout.swv@education.vic.gov.au

