

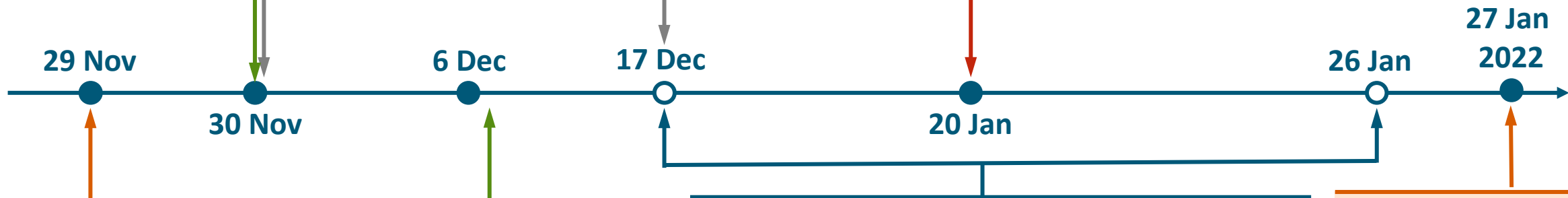
Key Dates - Vaccine mandate compliance process with DOBCEL school staff



Hold discussion with staff-
Principals to hold a discussion with staff on leave without pay, personal leave, long service leave and those with a medical exception. The CEB HR team will provide principals with template talking points to assist in having these discussions.*

Access to leave- Leave without pay/long service leave/personal leave to continue.

Staff to notify of their intentions-
Staff must notify school of their intention to be fully vaccinated.



Staff required to be fully vaccinated to attend onsite.

Provide letter- Following the discussion with staff, principals to provide letter to staff on leave without pay, personal leave and long service leave. The CEB HR Team will provide principals with the template letter to provide to staff relevant to their circumstances.*

Term 4 School Holidays- Staff to receive payment for school holidays in line with their entitlement under the VCMEA 2018.

It is encouraged that principals utilise this time to enquire as to the available long service leave and personal leave balances of staff members to assist in planning for the 2022 school year.

Commencement of Term 1 2022-
Staff must be fully vaccinated to attend onsite.

Access to leave without pay will no longer be approved.

Access to personal leave and long service leave can continue until paid entitlement exhausts.

*The CEB HR team will assist principals in navigating through these processes.